2012 Councils, Committees, and Officers
Pullen Memorial Baptist Church

CHURCH OFFICERS

Clerk and Assistant Clerk (1-year term)
Responsible to be present at every Sunday worship service to record persons coming for membership, to record the minutes of all business meetings, and to keep an accurate roll of the membership.

Rob Schofield, Clerk (2012)
Frank Farmer, Assistant Clerk (2012)

Treasurer and Assistant Treasurer (1-year term)
Receive and make authorized disbursement of all funds of the church.

Richard Cook, Treasurer (2012)
Nell Summerlin, Assistant Treasurer (2012)

Librarian (2-year term)
Responsible for acquiring, assembling, and organizing materials related to the church and its ministries.

Marilyn Brandt, Librarian (2013)

Archivist (2-year term)
Custodian of the permanent records of the church.

Ann Farmer, Archivist (2012)

COUNCILS AND COMMITTEES

* Indicates standing committee

COORDINATING COUNCIL [3-year term] (6 At-Large)
Responsible to review, consider and coordinate proposals of a church wide nature; promote teamwork among councils and committees; and develop a coordinated calendar for all church events for the year.

Jack Lemons (2012), Co-Chair
Connie McCall (2012)
Emily Cato (2013), Co-Chair
Chris Kelly (2013)
Pat Thomas (2014)
Tom Winton (2014)
Staff: Nancy Petty

*Archives and History Committee [2-year term] (4 minimum)
Responsible for supervision of and support to the church archives and the Archivist. Assists staff and church members serving on various committees with maintenance and preservation of Pullen’s valuable records and supports councils and committees in observing commemorative events significant in the history of the church.

Sory Bowers (2012)
Alyssa Bryant (2012)
Loretta Allen-Adams (2013)
Vanessa Jeter (2013)
Lori Jordan (2013)
Staff: Lisa Kazmierczak

*Building & Grounds Committee [3-year term] (6 minimum)
Responsible for care, maintenance, and renovation plans of Pullen's building and grounds. Arranges custodial services and, after consulting with councils and committees, handles permanent appointments and ongoing decorating needs of the interior of the church.

Pat Thomas (2013) Phil Letsinger (2014), Chair
Staff: Lisa Kazmierczak Norm Watson (2014)
**Fellowship and Hospitality Committee** [2-year term] (10 minimum)
*Responsible for the social activities of the church, including the MLK Fellowship, Heart of Pullen, the Family Life Retreat, the Fall Kickoff, the Thanksgiving Breakfast, and the Christmas Breakfast. Responsible for planning and coordinating church-wide non-recurring events, such as receptions, recognitions, etc. in coordination with councils and committees.*

Staff: Nancy Petty

**Finance Committee** [3-year term] (9 minimum)
*Responsible for preparation of the annual budget, directing the annual membership pledging process, and managing budget and expenses throughout the year.*

David Ruffin (2012), Chair  Jeff Perkinson (2014)
Gary Oyster (2013)  Staff: Lisa Kazmierczak

**GEMS (Sub-Committee of Finance)** [2-year term] (2 minimum)
*Responsible for determining procedures for handling gifts, endowments, memorials, and scholarships.*

Jim Crosson (2012)
Anne Dahle (2013), Chair
Staff: Lisa Kazmierczak

**Nominating Committee** [3-year term] (6 minimum)
*Oversees nomination of officers and members of Councils and Committees in accordance with Section 1 of Article III of Pullen by-laws.*

Vanessa Jeter (2013)
Bruce Spencer (2013)

**Personnel Committee** [3-year term] (9 minimum)
*Responsible for maintenance and administration of church personnel policies and job descriptions for staff positions. Conducts annual staff evaluation process and serves as mediator between church members and staff. Recommends salary and benefit changes to the Finance Committee.*

Jim McMahan (2012)  Becky Veazey (2013), Chair
Phil Letsinger (2013)  Staff: Nancy Petty

**Siler Garden Committee** [3-year term](6 minimum)
*Responsible for managing the Siler Garden, setting fees, and managing all monies received as reservations, donations, and gifts to insure adequate development and perpetual care of the garden.*

Jeff Evans (2012)  Julia Williams (2013), Chair
Phil Letsinger (2013)  Staff: Lisa Kazmierczak

**Trustees** [3-year term] (3 minimum)
*Holds title to all of Pullen’s property and performs such duties as are required by law, subject to the direction and approval of the church.*

Staff: Nancy Petty
Administrative Volunteer Coordinators [2-year term] (2 minimum)
Responsible for recruiting from the administrative volunteer list when special needs arise; help identify and contact prospects when a new volunteer role is needed; assist with training of volunteers; and help plan appropriate recognition of administrative volunteers.

Betty Clay (2012)
Judy McKinney (2013)

DEACON COUNCIL [3-year term] (12 minimum)
Responsible for advising and assisting the Pastors in matters relative to the long-range interests of the church and for facilitating long-range planning.

Nancy Bradley (2013) Staff: Nancy Petty
Warren Chesson (2013)

CONGREGATIONAL CARE COUNCIL [3-year term] (6 At-large)
Coordinates the efforts of its related committees.

Sarah Benbow (2012) Frank Farmer (2014), Chair
Joe Beamon (2013) Staff: Nancy Petty
Jan Cofer (2013)

EDUCATION COUNCIL [3-year term], (6 At-large)
Responsible for directing the total educational work of the church, including the library, curricula, and personnel to staff the various educational programs.

Karen Garr (2012), Chair Catherine Corbett (2014)
Richard Matkins (2013) Staff: Cathy Tamsberg, Libby Stephens
Lacy Parrish (2013)

*Adult Education Committee [2-year term] (6 minimum)
Responsible for the educational programming for adults.

Steve Braun (2012) Laurie Cone (2013)
Natalie Hampton (2012), Chair Staff: Cathy Tamsberg

*Children’s Committee [2-year term] (6 minimum)
Responsible for advocacy for children in the total life of the church and planning and implementation of Pullen’s ministry to children and their families.

Staff: Libby Stephens

*Wednesday Night Committee [2-year term] (6 minimum)
Responsible for planning programs for Wednesday nights.

Catherine Corbett (2012) Betty McQuaid (2013)
Annette Epps (2012) Staff: Cathy Tamsberg
Jeff Cherry (2013)

*Young Adult Committee [2-year term] (6 minimum)
Responsible for the support of both local and away college students, who are in or from our church, and to advocate for college students to be an active voice in the Pullen faith community.

Karla Oakley (2012) Staff:
**Youth Committee** [2-year term] (6 minimum)
Responsible for the educational and activity programming for youth.

Gillian Higgins (2012) | Staff:
Judy Williams (2012)

**Library Committee** [2-year term] (10 minimum)
Responsible for assisting in the maintenance of the church library.

Deborah Brogden (2012) | Marilyn Brandt (2013), Chair
Staff:

**MISSIONS AND OUTREACH COUNCIL** [3-year term] (6 At-large)
Responsible for coordinating the efforts of Pullen’s missions and outreach ministries.

Staff: Cathy Tamsberg

**WORSHIP COUNCIL** [3-year terms] (6 At-large)
Responsible for evaluating and enriching the spiritual life of the church.

B. H. Baek (2013) | Staff: Larry Schultz
Bob Vaillancourt (2013)

**Funeral Committee** [2-year term] (6 minimum)
Responsible for preparing for and assisting during funeral services at Pullen.

Staff: Nancy Petty

**Sanctuary Committee** [2-year term] (9 minimum)
Responsible for temporary appointments, such as plants, flowers, banners, etc. in the main sanctuary throughout the year, and at entrances for special services, including Palm Sunday, Easter, Thanksgiving, and Christmas.

Staff: Larry Schultz

**Ushering Committee** [1-year term]
Responsible for organizing the ushering function, selecting ushers, and for scheduling and supervising activities in connection with ushering.

Derrick Davis (2012), Chair | Lisa Wilson (2012)
Kyle Hampton (2012) | Staff: Nancy Petty
Lori Jordan (2012)
**Wedding/Union Committee** [2-year term] (6 minimum)

*Responsible for setting church policy on weddings/unions in consultation with the pastor and for arranging and coordinating related activities at the church.*

Jeff Evans (2012)
Lori Jordan (2012)
Barbara Lemons (2012)
Connie McCall (2012)
Dave Parnell (2012)
Emily Iversen (2013), Chair
Wanda Womack (2013)
Staff: Nancy Petty

**Hope Center Board of Directors**
(Pullen Members)

Caroline Cate
Jill Hinton
Jim Hutchby
Peg O’Connell
Anne Sayers, Chair
Steve Smith
Ned Yellig