



**Pullen Memorial Baptist Church**

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*What does the Lord require of you but to do justice, to love kindness, and to walk humbly with your God. —Micah 6:8*

# Historic Overview of Pullen's 21<sup>st</sup> Century Building Project

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From notes of:  
Deacon Council  
Pullen Tomorrow Task Force  
Master Plan Transition Team  
Design and Construction Committee

## Executive Summary

This document presents a timeline of a deliberate process undertaken by Pullen Memorial Baptist Church regarding the expansion and renovation of its property in the early 21<sup>st</sup> century.

This one page “executive summary” offers a very brief outline of the major decisions and events related to the project from its roots in mid-2001 to the current day. The pages that follow present a slightly more detailed highlight-driven timeline. Attachments, where referenced, can be found in a separate document titled “Attachments to History Overview”.

The purpose of this document is to keep the long-running history of Pullen’s contemplative process in a digestible form that any who joined the church family mid-journey (or who are just tuning in to the ongoing dialog about space) could use as a quick history lesson on how we got where we are.

2001 Jack McKinney authored a sabbatical paper reflecting on key issues affecting the future of Pullen, and the Deacon Council named an AdHoc committee to study the paper and make recommendations. The committee, Pullen Tomorrow Task Force, began meeting in the fall of 2001 and worked for 20 months.

Though it found other topics worthy of study and did produce several other reports, the Pullen Tomorrow Task Force identified “space” – the amount and quality of it in our building - as most critical. Beyond the obvious shortage of classroom space (classes meeting in hallways and stairwells), and lack of a fellowship space sufficient for church-wide events, there was a general sense that we were “making do” with the building and in many ways limiting our ministries based on what it allowed. With the help of architects, the Task Force led Pullen through a process of analyzing our needs and our dreams related to physical space.

2003 Presented in August, the result of space study, a “Master Plan”, identified Pullen’s shortage of space to be between 7,500 and 14,000 square feet, and recommended constructing the additional space behind the current building in the area close to Cox Avenue as well as renovating the existing structure to better suit the congregation’s needs.

2004 In June the Pullen congregation voted overwhelmingly to move forward with implementing the task force’s recommendations of the Master Plan. In September, the Deacon Council appointed two committees: Design & Construction and Capital Campaign. Both began work immediately.

2005 In May, Capital Campaign Consultant John Hewett’s “feasibility study” told us that Pullenfolk generally agree with the need for adding to and improving our space and indicated a willingness to support a capital campaign to pay for it.

2006 Design & Construction Committee and Dixon Weinstein Architects, after careful evaluation of the needs and dreams of each area of ministry of Pullen Church, proposed a design that is hoped will meet our space needs and remain true to our ideals as a community. The Capital Campaign Committee will launch a spring fundraising campaign to bring this dream to life.

## Historic Overview of Pullen’s 21<sup>st</sup> Century Building Project

Summer 2001	While on sabbatical, Jack McKinney authors a paper of his reflections on Pullen based on his first year as pastor.
	<i>Attachment: “Space” section of Jack’s paper</i>
August 27, 2001	Called meeting of the Deacon Council by chair Renee Keever, to review and discuss Jack’s report and determine appropriate responses. Deacons decide to name an Ad Hoc committee, with invited members to reflect the variety of interests and constituencies within the Pullen community, to review the report and make recommendations. Two Deacons, Pat Thomas and Regina Parham, will serve on the special committee.
	<i>Attachment: Deacon’s charge to the Ad Hoc committee</i>
November 13, 2001	First meeting of “Ad Hoc Deacon Group on Pullen’s Future”, convened by the group’s facilitator, Mary Moore. This group will ultimately meet over 50 times before it completes its work in December 2003, with all but a handful of meetings primarily focused on space. Throughout the life of the committee, Deacons Thomas and Parham report the progress and activities to Deacon Council.
December 13, 2001	Ad Hoc group names itself “Pullen Tomorrow Task Force”. In the first 6 months of the task force’s existence, 3 of the original appointees resign due to conflicts of personal/family commitments with the huge time requirement of serving on the committee. Members who complete the 2-year life of the Pullen Tomorrow Task Force (PTTF): Alice Baynes, Anne Dahle, Kyle Hampton, Denise Lockett, Judy Mays, Beth McAllister, Jack McKinney, Mary Moore, Regina Parham, Nancy Petty, Tim Simmons, Pat Thomas, and Dick Volk.
January 2002	Deacon Council membership: Sarah Almlad, Bernie Cochran, Bill Correll, Leigh Hammond, Renee Keever, Becky Overstreet, Troy Page, Regina Parham (chair), Noel Pellish, George Reed, Bonnie Stone, and Pat Thomas.
March 2, 2002	PTTF all-day retreat, the task force identifies the top 6 priorities from many issues apparent in Jack’s report. Space is easily regarded as the most critical item, with “Look at all space alternatives/Improve existing spaces” receiving 12 of 12 votes as the #1 priorities for Pullen’s future.
May 2, 2002	PTTF meets with Steve Gurganus (Building & Grounds co-chair), Brooks Wicker (Treasurer), and Ken Babb (Finance chair). A capital campaign is expected soon to retire the roof debt, make the next phase of roof repairs, and address some unavoidable building issues; any PTTF recommendations on space will likely be folded into this fundraising effort.
May 17, 2002	Charles Brown (Pullen member and architect) and Rebecca Askew (B&G co-chair) report to PTTF via email that a structural engineer has done a building walk-through and eliminated the possibility of “building up” to add space above the existing education space.

June 2002	PTTF conducts informal informational sessions with local architects and contacts area churches that have recently undertaken building construction or renovation. The task force agrees that outside assistance is necessary to assure a thorough consideration of the possibilities for addressing Pullen's space needs.
July – Sept 2002	PTTF issues a Request for Proposals to firms known to work often with churches, interviews several firms, and selects Dixon Weinstein Architects of Chapel Hill to guide Pullen through a space and solution analysis.
October 27, 2002	Pullen congregation overwhelmingly affirms the work of the PTTF and blesses moving forward with creation of a Master Plan for space use.
October 31 – November 20, 2002	Representatives from Dixon Weinstein Architects tour the Pullen facility, meet with representatives of: Staff, Archives, Library, Building & Grounds, and Handi-Corps. The architects attend a Wednesday night as observers in early November, then lead the congregation in "Needs and Dreams" workshops all day November 16 <sup>th</sup> and as the only Wednesday option on November 20 <sup>th</sup> . Members leave comments and ideas in a PTTF box in the office and by email directly to the architects. Approximately 80 Pullen members and friends participate.
	<i>Attachment: Poster announcing workshops</i>
December 2002	PTTF receives preliminary report from Dixon Weinstein on the findings of their visits, interviews, and church listening sessions. Task force emphasizes that ANY area of the existing building should be considered for changes, but that the sanctuary is generally considered to be structurally adequate and although it has some cosmetic and acoustic issues is not a real source of space concern at this time. The architects observe and the task force confirms that although alternatives that could ease crowding - such as 1) moving the church to another location, 2) offering multiple sessions of worship/education on Sunday mornings, 3) trying to purchase nearby property, and 4) starting one or more "satellite" churches - were mentioned in the workshops, those options generated absolutely no energy among Pullen members and participants. PTTF articulated the commonly-held beliefs that Pullen folks are attached to this location, are quite protective about the shared community time of 11:00 worship, would find it impractical and even unsafe to have expansion space that's separated from the existing building, and would support the idea of spawning a new church as long as they, their friends, and all the staff stay here!
January 2003	Deacon Council membership: Sarah Almlad, Deborah Brogden, Curtis Fitzgerald, Bill Gowan, Leigh Hammond, Becky Overstreet, Troy Page, Regina Parham (chair through July), George Reed, Bonnie Stone (chair 2 <sup>nd</sup> half of year), Pat Thomas, and Dave Walker.
February 6 and 9, 2003	PTTF receives interim report from the architects. Space analysis based on conservative measures indicates that Pullen's space crunch cannot possibly be addressed by reconfiguration of existing space, and that a minimum of 7,500 additional square feet of space is needed. The architects present posters depicting multiple possible "footprints" for the location of an additional building on the current Pullen property.

March 16, 2003	<p>Congregation informal meeting in the chapel led by architects, presentation of 4 possible placements of a new building. Approximately 46 people attended. Initial concern about decreasing the number of on-site parking spaces lessens with discussion of the implications of dedicating the center of our site – the most sunny area that has visual connection to Pullen Park – to parking. Clarification that the result of this process will be a conceptual approach (Master Plan) for addressing Pullen’s space needs, not a specific design. More specifics and cost estimates would come after a decision to move forward, in the schematic design phase.</p> <p><i>Attachment: Poster announcing presentation from architects.</i></p>
March 26, 2003	<p>A Wednesday night repeat of the March 16<sup>th</sup> session, with approximately 70 people in attendance.</p>
April 2003	<p>Subcommittee of PTTF explores parking arrangements and considers need for formalizing them at this time, decides to wait until congregation votes to implement the Master Plan before asking for written agreements with neighbors. PTTF reviews congregation feedback on the 4 potential building footprints and agrees on the one that generated the most energy at both congregational meetings. Architects are instructed to finalize the Master Plan using the 4<sup>th</sup> placement option – near the street in the current upper playground area – as the recommended course of action for adding space.</p>
May 2003	<p>PTTF reviews the Deacon’s charge, which is to make recommendations, and decides that the task force’s work on space will end with the presentation of the Master Plan. Deacon Council would then need to form other groups to follow through with next steps of: programming (what goes where), schematic design (what is built and what is renovated and what it might look like), and capital campaign (how do we pay for it). It is hoped that a few members of the PTTF will choose to continue in the process as members of new groups formed to proceed with implementation.</p>
August 10, 2003	<p>Deacon Council receives hot-off-the-press copies of the completed Master Plan and an overview of its contents from PTTF members at its regularly-scheduled meeting. Deacons charge a subcommittee with drafting a process for communicating this plan to the congregation.</p> <p><i>Attachment: Master Plan summary and diagram</i></p>
August 26, 2003	<p>Called Deacons meeting to receive from the subcommittee and review the recommended process for discussing and deciding on action regarding the Master Plan. Subcommittee: Bill Gowan, Mary Moore, Becky Overstreet, Regina Parham, Nancy Petty, and Pat Thomas.</p>
September 2003	<p>Planning for activities related to Master Plan presentation, discussion, and decision. Announcement of October 12 kickoff “Talk and Tell Luncheon” mailed to membership.</p> <p><i>Attachment: Talk and Tell announcement</i></p>
October 2003	<p>Dick Volk and Steve Smith deliver copies of the Master Plan and discuss proposed changes with representatives of NC State University and Lutheran Family Services.</p>

	Response is positive and all indications are that both would be cooperative if Pullen should decide to proceed.
October 12, 2003	Master Plan unveiling and kickoff at the Brownstone, approximately 200 people attend a luncheon and presentation by former and current Deacons, members of the PTF, and Dixon Weinstein Architects. Over 70 written comments and questions are received, feedback is overwhelmingly positive and indicates excitement about moving forward with implementation.
	<i>Attachments: A. Dahle's talk on building history; Comments collected at end of event</i>
October 28 – November 9, 2003	Town meetings for discussion of the Master Plan are held on October 28, November 6, 9, and 19.
	<i>Attachment: Master Plan Q &amp; A published in November newsletter</i>
January 2004	Deacon Council membership: Sarah Almblad, Kevin O'Barr, Deborah Brogden, Chrys Browne, Steve Edwards, Curtis Fitzgerald, Bill Gowan (chair 2 <sup>nd</sup> part of year), Becky Overstreet, Troy Page, George Reed, Lea Slaton, Dave Walker (chair 1 <sup>st</sup> part of year).
January 2004	Deacons name a Master Plan Transition Team whose charge is to recommend a process for moving through congregational discussion and decision. Transition group members are: Renee Keever, Regina Parham, Bonnie Stone and Dave Walker (recent and current Deacon Council chairs), plus Steve Smith, Dick Volk, Brooks Wicker, Nancy Petty, and Jack McKinney.
February 29 – March 28 2004	Transition Team drafts a process for discussion and decision. Members contact other churches for advice on fundraising and building programs, and get consistent suggestions to proceed on concurrent paths: 1) financial education, feasibility and goals – with help of an outside consultant and 2) prioritizing the Master Plan, programming the use of space, and beginning the schematic design – the help of architects.
March 28, 2004	Called meeting of Deacon Council and Coordinating Council to receive recommendations of the transition group. Deacons approve the suggested process and pass a motion recommending moving forward with implementation of the Master Plan.
April 6, 2004	Mailing to congregation of letter, process and timeline, motion, brochure, FAQs, summary of the Master Plan and the PTF recommendation.
	<i>Attachment: items included in April 6 mailing.</i>
April 25–May 20, 2004	Church-wide (2) and house meetings (4) for discussion. Treasurer Brooks Wicker reports receiving early capital campaign gifts earmarked for the anticipated pre-campaign expenses related to fundraising consultation and schematic design development. Reports on the meetings and compiled questions and answers published in the newsletter.
May 23, 2004	Called congregational meeting, initially intended for conducting the Master Plan

	implementation vote; a few days prior to the meeting it is discovered that church constitution requires mailed ballot for real estate decisions. This meeting is used to discuss the proposal to move ahead with implementation of the Master Plan and finalize the wording of the motion to be voted upon by the entire membership via mail ballot. The motion: <i>“The Deacon Council recommends that the congregation of Pullen Memorial Baptist Church undertake a capital campaign and the design and construction work necessary to implement the Master Plan dated August 8, 2003 as recommended by the Pullen Tomorrow Task Force and so moves.”</i>
	<i>Attachment: Ballot and cover letter</i>
June 20, 2004	Deadline for return of ballots; result of 286 ballots returned for the Master Plan vote: Yes – 248, No – 36, Abstain – 2.
July 2004	Building on the recommendations of the PTF and the Master Plan Transition Team, Deacon Council develops a process for implementation, including formation of 2 committees: Capital Campaign Committee and Design & Construction Committee. Steve Smith agrees to chair Capital Campaign and Regina Parham agrees to lead Design & Construction.
August and September 2004	Deacons assemble lists of potential members and alternates for the 2 committees, mail an invitation letter to those prospects. For continuity, PTF members Dick Volk and Regina Parham agree to serve as Design and Construction members; Anne Dahle and Beth McAllister will bring their history of work on the PTF to their service on the Capital Campaign Committee. Committee chairs Smith and Parham make phone calls to solidify participation of other members.
	<i>Attachments: letters of invitation to participate on committees</i>
September 2004	Capital Campaign Committee begins meeting: Henry Bowers, Julia Bryan, Caroline Wiggs Cate, Anne Dahle, Beth McAllister, Gary Oyster, Steve Smith, Bonnie Stone, Trish Taylor, Brooks Wicker, John Paul Womble, Smith Worth, with staff ex-officio members Ben Franklin, Jack McKinney, and Nancy Petty.
October 3, 2004	First meeting of Design and Construction Committee: Rebecca Askew, David Baynes, Sally Buckner, Mary Cochran, Laurie Cone, Pat Hielscher, Jane Hutchby, Mike Levi, Kathleen McQuaid, Regina Parham, Nathan Powers, Bob Rodriguez, Rob Schofield, Tricia Smith, and Dick Volk, with staff support of Ben Franklin, Jack McKinney, and Nancy Petty.
October and November 2004	Design and Construction Committee gets acquainted, establishes ground rules and decision-making guidelines, reviews the Master Plan, researches sustainable design, considers mission possibilities for the new space, and decides to conduct a search for architects for Plan implementation.
October – December 2004	Capital Campaign Committee researches 11 fundraising consultants or firms, develops questions to send to 6 of these candidates, checks references, and decides to interview 3 potential capital campaign consultants.
December 2004	Design & Construction Committee drafts a Request For Proposal (RFP) and sends it

	to 8 architect firms, all known to be active in “green” building and sustainable design.
January 2005	Deacon Council membership: Steve Braun, Deborah Brogden, Gail Chesson, Steve Edwards (chair), Grace Evans, Curtis Fitzgerald, Laura Ford, Bill Gowan, Mary Beth Hall, Kevin O’Barr, Lea Slaton, Steve Smith.
January 2005	Design & Construction Committee co-hosts with Missions and Outreach Council 3 Wednesday night sessions for discussion on possible areas for missions or ministries in Pullen’s new and renovated space. Receives architect responses to RFP and decides to interview 4 of the firms.
January 2005	Capital Campaign Committee interviews 3 fundraising consultants, decides by consensus to recommend John H. Hewett as the person best suited to analyze Pullen’s readiness to conduct a capital campaign.
January 30, 2005	Deacon Council endorses choice of John Hewett as capital campaign consultant.
February 2005	Design & Construction Committee develops questions, schedule, and agenda for interview sessions, then interviews 4 architect firms. Members visit and report back on buildings designed by each firm.
March 1 – 8, 2005	Two architect firms emerge as favorites, both are asked follow-up questions by email. Committee consensus decision is to recommend Dixon Weinstein Architects of Chapel Hill to the Deacons as the firm best suited to guide Pullen through the next steps of implementing the Master Plan.
March 10, 2005	John Hewett meets with 2 groups of invited Pullen leaders: an afternoon session for “Pullen-izing” a congregational survey tool and editing a vision statement for the construction project, and an evening session for identifying the families for Hewett to personally interview during the capital feasibility study.
March 13, 2005	Deacon Council endorses choice of Dixon Weinstein Architects for design work related to implementation of the Master Plan.
April 2, 2005	Capital Campaign Committee mails project Vision Statement and congregational questionnaires to Pullen members and participants; results will help assess awareness of the project and potential financial support. <i>Attachment: Vision Statement mailed with feasibility study surveys</i>
April 7, 2005	Master Plan Leadership summit for dissemination of history of the Master Plan and discussion of the unfolding project. Attendees include recent past chairs of Deacon and Coordinating Councils, current Coordinating Co-Chairs, all current Deacons.
April 8-10 & 26, 2005	John Hewett interviews 39 selected families (67 total individuals) as part of the capital feasibility study.
April 30, 2005	Design & Construction Committee, Dixon Weinstein Architects, and 15 invited Pullen

	<p>guests participate in an Eco-design brainstorming session to explore Pullen’s commitment to using sustainable (“green”) design and the possibilities in that regard. In a lively and productive discussion the committee was validated in its commitment to both meeting Pullen’s space needs and minimizing the project’s environmental impact. Committee’s intention: to maximize each dollar spent by balancing short-term construction costs, long-term operation and maintenance costs, and responsible stewardship of the earth. Full report of the session is posted on Pullen’s website.</p>
May 8, 2005	<p>John Hewett presents findings of capital feasibility study to Pullen leaders (Deacons, Finance Committee, Capital Campaign Committee, chair of Design &amp; Construction). Results are almost exclusively positive, with high survey return rate, high agreement with the vision of the project, high degree of willingness to give financial support above and beyond operating budget pledges. 153 giving units (35% of current units) self-identify over \$1.2 million in potential 3-year gifts. Most respondents unsure or not supportive of the project indicate anxiety about raising the funds rather than outright opposition. Hewett notes that Pullen is far more financially stable than members seem to think it is, and recommends a 3-year campaign that can reasonably expect to raise \$1.6 to \$2.0 million, and likely more after the project is fully defined.</p>
May 17, 2005	<p>Mailing to congregation by Capital Campaign Committee, including Hewett’s executive summary of the feasibility study and a list of common questions/answers. <i>Attachment: Executive summary of feasibility study and FAQs</i></p>
June 5, 2005	<p>Congregational meeting for discussion of feasibility study results</p>
June – August 2005	<p>Design &amp; Construction Committee continues twice-monthly meetings through the summer months with these highlights:</p> <ul style="list-style-type: none"> <li>• Received and responded to a letter from NCSU regarding access from the Chancellor’s House property to Cox Avenue. They remain very interested in maintaining the access through Pullen’s property and asked to be kept informed as our project and plans proceed.</li> <li>• Explored sustainable design certifications, aka “green” building guidelines and decided to follow the Canadian “Green Globes” program guidelines for the construction and renovation of Pullen’s property.</li> <li>• Discussed and named the “sacred cows” of Pullen’s property. Asked the GEMs committee to provide clear guidelines regarding the naming of spaces, including retention of currently-named spaces that may be moved or substantially changed.</li> <li>• Discussed issues related to accessibility</li> <li>• Began revisiting the estimates of space needs in the Master Plan since it had been 2 years since it was completed. Consulted with the Education Council as well as education staff to collect accurate attendance statistics for children, youth, and adult education.</li> <li>• Received notification from Dixon Weinstein of need for a detailed topographical survey of Pullen property, received bids and gave approval for survey, which was completed in September</li> </ul>
September/October 2005	<p>Design &amp; Construction Committee continues work:</p> <ul style="list-style-type: none"> <li>• Completed “programming” Pullen’s space to determine in more detail how many and what size spaces are needed, which involves: considering the size of groups</li> </ul>

	<p>that will use each room based on historic, current, and projected attendance; the time of day and typical activities to be conducted in each room; the typical furnishings and arrangement of the room contents; and the logical relative location and relationship between various rooms. Discussions involve lay and staff leaders of each ministry area.</p> <ul style="list-style-type: none"> <li>• Identified and studied approximately 70 spaces excluding the sanctuary, grouped into general areas of: education spaces for adult, children, and youth; music ministry space; administrative space; dedicated missions space; ministerial staff offices; and special uses like fellowship, chapel, and foyer.</li> <li>• Received architect’s summary of the committee’s room-by-room analysis.</li> <li>• Reviewed the room size and quantity figures as compiled by Dixon Weinstein, adjusted size and quantity of rooms in light of seeing all the rooms listed together, and prioritized spaces that would be added or expanded.</li> <li>• Continued discussion of priorities in trying to determine how the 70 puzzle pieces fit together with overlapping and sometimes conflicting wishes. A particularly significant issue is the large number of rooms that would be best located on the ground level (fellowship, missions, children’s classrooms), making the footprint of a potential addition quite large and creating more space than may actually be needed on the floor above.</li> </ul>
November 14, 2005	<p>Dixon Weinstein presents to Design &amp; Construction Committee a first draft of 2 possible scenarios for arranging those 70 spaces in a renovated current building and a newly-constructed addition. The architects point out that the two plans represent two very different approaches to building on this site and will force necessary choices and priority-setting. Concept A at 13,000-14,000 square feet is a free-standing building connected by an enclosed walkway, and addresses “what’s the biggest building we can reasonably put on the site”; it adds every additional space the committee identified at the full size requested. Concept B at 8,500-9,500 square feet is an expansion more focused on “what does the site most readily lend itself to”; while adding most requested spaces, it has some at slightly smaller dimensions with more spaces used for multiple functions. In a straw poll of initial response to the 2 concepts, the committee was unanimous and enthusiastic in its preference for option B.</p>
November/December 2005	<p>Design &amp; Construction Committee and Dixon Weinstein proceed with fine-tuning of Concept B. At each of several meetings, the architects returned with revised floor plans in response to the committee’s feedback on the evolving design.</p>
December 5, 2005	<p>A meeting at Pullen includes the chairs of Design &amp; Construction and Capital Campaign Committees (Regina Parham and Steve Smith), Pullen’s architects (Ken Friedlein and Ellen Weinstein of Dixon Weinstein), and Pullen’s consultant (John Hewett), to begin overlaying schedules for introducing the building design, announcing the capital campaign, and continuing on parallel tracks.</p>
December 16, 2005	<p>Letter from chairs of Capital Campaign and Design &amp; Construction Committees is mailed to Pullen members and friends, outlining a series of January meetings for discussion of the proposed design and the upcoming fundraising campaign.</p> <p><i>Attachment: December 16 letter to Pullen members and friends</i></p>
January 2006	<p>Deacon Council membership: Steve Braun, Gail Chesson, Steve Edwards, Grace</p>

	Evans, Laura Ford, Judy Goyer, Mary Beth Hall, Jim Miller, Shannon Neiley, Dave Parnell, Steve Smith, Gary Walton.
January 5, 2006	Members of Design & Construction Committee and Dixon Weinstein Architects meet with NC State's architect to share the proposed plan and discuss the University's level of interest in maintaining access through Pullen's property to Cox Avenue given the envisioned realignment of the Pullen driveway to the south end of the property. Cooperation and interest remains high, and the NCSU architect asks that Pullen keep him informed as the design and fundraising aspects of the project unfold.
January 3-10, 2006	Design & Construction Committee meets twice with Dixon Weinstein Architects to further refine the design in preparation for church-wide meetings scheduled to begin January 11.
January 11, 2006	Presentation of Design & Construction Committee's proposed design for expansion and renovation of space at Pullen. The session is the only adult education option following Wednesday night meal and fellowship; approximately 120 people attend. The design imagines a single-story expansion of approximately 8,000 square feet at the ground level in the current parking lot, with a "green" rooftop garden and a free-standing chapel of about 1,400 feet on top of the expansion at the level of the sanctuary. A redesigned front stair and entry court would provide a gradual, ramped access to the church "front" door, with that entry court terraced to reach the same level at the "back" of the main floor which is the garden on the roof of the addition. The stairs of the east tower are relocated to provide part of a more spacious foyer/lobby that will surround the entire back side of the sanctuary, with part of the current chapel becoming a lobby that connects the east and west foyers and includes a new center-aisle entrance to the sanctuary. Location of rooms is rearranged, with all adult classrooms on the 3 <sup>rd</sup> floor, administrative and most ministerial staff offices on the main floor, children, youth, and music spaces grouped on the ground floor, and with the ground floor expansion containing a new larger fellowship hall and kitchen, a dedicated missions suite, and 3 children's classrooms with direct playground access. The design includes expanded and accessible restrooms on all 3 floors, a wheelchair lift for access to the chancel area, and a new, larger elevator that goes all the way to the cellar for access to storage. Adjacency to Pullen Park will be maximized, at ground level with fellowship hall windows oriented toward the park, and on the roof garden by using low-profile plants for unobstructed views. The meeting concludes with naming of the 6 themes of the Master Plan and description of how the proposed design responds to those priorities.
	<i>Attachment: Designing for Pullen Tomorrow-Expansion Plans Respond to Themes of 2003 Master Plan</i>
January 15 – 31, 2006	Posters representing the proposed schematic design are on display at the church; Design & Construction Committee encourages congregation to offer feedback in a variety of ways, including two listening sessions on January 14 and 22.
January 18, 2006	As the sole Wednesday night program for adults, consultant John Hewett presents the foundation, plans and timeline for a stewardship campaign to fund the project. Several leadership groups will share responsibility for various aspects of the planning, communication, and follow-up, with leader training beginning in February and the pledge commitment period culminating with a celebration in May. Pledge payments are to be completed within a 36-month period.

